ST. GREGORY CEVC PRIMARY SCHOOL

Intimate Care Policy

Date of Policy:	**April 2026 (reviewed annually)**
Date of Review:	**April 2027**
Written by:	**Daniel Woodrow (Headteacher)** **Debbie Nice (SENCo)**
Approved by Governing Body:	**Steffen Morgan-Fisher (Chair of Governors)**

Policy Statement
It is expected that most children will not require intimate care due to wetting or soiling and that the need to do so will be due to either a medical, developmental special need or level of development (i.e. very young in Nursery). In these circumstances, the following will apply:-

Responsibilities of the parents
Parents are asked to provide the following:

- **A supply of underwear, a change of trousers/skirt and socks/tights for their child**
- **A pack of wipes which are suitable for their child's skin**
- **A pack of fragranced disposal bags**
- **A complete change of clothes for use in emergencies**
- **A named bag to store the above items in**

It is also expected that all parents will work alongside the school in encouraging their child to become more independent through actively training them whilst at home.

Responsibility of the school Whenever an adult is required to supervise or assist a child in changing or showering, they will obtain assistance from another adult in school.

- Whenever an adult is required to supervise or assist a child in changing or showering they will obtain assistance from another adult is school, *if this is not possible* they must tell two other adults what they are doing, where they are going to do it and ensure that this is never carried out in a closed or locked area. If one of these adults then becomes available they will then provide assistance.

Routines

- As far as possible, children will be expected to clean and change themselves whilst under adult supervision.
- The child will be expected to clean themselves as far as possible. If adult help is required, the adult will wear protective gloves and assist the child in cleaning him/herself whilst aiming to teach them to become more independent.

- Due regard must be paid to the rest of the class in the first instance. (It may therefore not be appropriate to clean/change the child immediately, but this will be done as soon as possible).
- Cleaning/changing of children will be carried out in one of the areas designated (in main school this will be the medical room or disabled toilet, in Apple Class toilets or in Nursery this will be in one of the larger toilets.
- All wet/soiled clothes will be placed in a fragranced bag and placed in the child's bag to take home.
- If it is necessary for the child to shower an adult(s) will supervise this.
- The school will inform the parents when fresh supplies are required.

Parents are asked to sign a copy of this school policy to indicate that they have read and agreed to it.

Child's Name _____ Parent(s) Signature _____

Member of Staff _____ Date _____

Once signed this form will be kept in the Education File in the school office (blue file).